



### **Note 1: Membership Validity**

**Election of Members:** New Members must be elected at any business meeting of your local Branch of the Lincoln Diocesan Guild. Prospective members must fill in this Application Form and may only be elected by a majority vote of members present. Election is completed by registering on the online membership system, Membermojo, and payment of the current subscription. (Rule 2e)

**Subscriptions are due on election and on the 1<sup>st</sup> January each subsequent year.** A proportion of every subscription goes into the Guild's Bell Repair Fund; this proportion and the rates of subscription are agreed at the Guild AGM each year and take effect from the 1<sup>st</sup> January of the following calendar year. Those aged less than 16 years on 1st January or in full-time education may be granted a reduction in their subscriptions, all rates are set at the Guild AGM. (Rule 7f)

Where a Member has been newly elected (not re-elected) at a Branch Meeting later than 1<sup>st</sup> October in any year their subscription paid at that time shall be deemed to include for the following year. (Rule 7f)

A Member shall be deemed to have withdrawn from the Guild at the start of that year if their subscription has not been paid by 31st March of that year. A member can only be re-admitted by re-election in the year following non-payment, such re-election being subject to confirmation at a local Branch meeting. (Rule 2a)

### **Note 2: Membership Categories**

**Ringling Member:** You are a Ringer either living within the boundaries of, or actively ringing for Sunday service at a tower within, the Diocese of Lincoln. A Ringling Member shall pay an Annual Subscription. You will be affiliated to your tower, of choice, or to be "Unattached" within your branch within the Guild. You will then be covered by the Guild Insurance and can vote at both Branch and Guild meetings. (Rule 2a)

**Associate Member:** You are a non-ringer who lives within the boundaries of the Diocese of Lincoln and wishes to be associated with and support the objects and activities of the Lincoln Guild. You will pay a reduced annual subscription. You will not be covered by the Guild's Insurance, you will have no voting rights and cannot hold any office within the Guild (Rule 2d)

### **Note 3: Data Protection Policy (Declaration of Consent) or GDPR**

Please note that the details which you have provided on this form will be held on both a computerised and a manual filing system. This data will be processed by the Guild and will only be used for ringing purposes. No commercial use will be made of the information provided. Your name will be published in the Guild's Annual Report.

Where you are a tower correspondent or an officer of the Guild, this information will be published in the Guild Annual Report and on the Guild's website. It may be provided to third parties such as the Central Council of Church Bell Ringers (who may publish it on the CCCBR website), The Ringling World Limited (for publication in The Ringling World, The Ringling World website or The Ringling World Diary), and to other ringers upon request.

Details of peals rung on behalf of the Guild, including names of the ringers as submitted by the Conductor, will be sent to 'The Ringling World' and may also be published on the Internet e.g. Bellboard and Pealbase.

Any restrictions you wish to place on your consent should be notified in writing separately to the Guild Officers.

If you wish to obtain a copy of the data processed, a description of the purposes for which it is being processed, description of any potential recipients of the data, or any information as to the source of the data, please contact the Guild's Data Controller. Please note that the Guild is entitled to charge a statutory fee not exceeding £10 for the provision of this information.

### **Note 4: For Official Use Only**

The Branch Secretary may keep a copy of this form but the original should be sent to the Membership Secretary for safekeeping and checking with online applications. The date and place of election and any age details must be recorded in the spaces provided otherwise the form will be returned for completion as this may be required by HM Revenue & Customs for audit purposes.